

## **AUDIT COMMITTEE**

**MONDAY 28 MARCH 2011**  
**7.00 PM**

**Bourges/Viersen Rooms - Town Hall**

***THE CHAIRMAN WILL ASSUME THAT MEMBERS HAVE READ THEIR PAPERS PRIOR TO THE MEETING TO AVOID UNNECESSARY INTRODUCTIONS TO REPORTS. IF ANY QUESTIONS ARE APPARENT FROM THE REPORTS THEY SHOULD BE PASSED TO THE REPORT AUTHOR PRIOR TO THE MEETING***

### **AGENDA**

	<b>Page No</b>
<b>1. Apologies for Absence</b>	
<b>2. Declarations of Interest and Whipping Declarations</b>	
<p>At this point Members must declare whether they have an interest, whether personal or prejudicial, in any of the items on the agenda. Members must also declare if they are subject to their party group whip in relation to any items under consideration.</p>	
<b>3. Minutes of the Meeting held on 7 February 2011</b>	<b>1 - 6</b>
<b>4. Strategic Risk Register</b>	<b>7 - 12</b>
<p>To receive an update on the development of the Strategic Risk Register for the Council.</p>	
<b>5. Regulation of Investigatory Powers Act (2000): Quarterly Report (To 31 December 2010)</b>	<b>13 - 14</b>
<p>To receive an update on the use of RIPA during the 3 months to 31 December 2010.</p>	
<b>6. External Audit: Audit Plan 2010 / 2011</b>	<b>15 - 38</b>
<p>To receive and approve the External Audit Plan for 2010 / 2011.</p>	
<b>7. Internal Audit: Strategy and Plan 2011 / 2012</b>	<b>39 - 60</b>
<p>To receive and approve the Internal Audit Plan for 2011 / 2012.</p>	
<b>8. Feedback Report</b>	<b>61 - 64</b>
<p>To receive feedback report on actions requests made at past meetings of the Committee.</p>	

To review the draft work programme for 2011 / 2012.



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Gemma George on 01733 452268 as soon as possible.

#### **Emergency Evacuation Procedure – Outside Normal Office Hours**

*In the event of the fire alarm sounding all persons should vacate the building by way of the nearest escape route and proceed directly to the assembly point in front of the Cathedral. The duty Beadle will assume overall control during any evacuation, however in the unlikely event the Beadle is unavailable, this responsibility will be assumed by the Committee Chair.*

#### **Committee Members:**

Councillors: Collins (Chairman), Newton (Vice-Chair), Kreling, Simons, Stokes, Harrington and Goldspink

Substitutes: Councillors Nash, Swift and Murphy

Further information about this meeting can be obtained from Gemma George on telephone 01733 452268 or by email – [gemma.george@peterborough.gov.uk](mailto:gemma.george@peterborough.gov.uk)